



Riviera West Country Club

8475 Harbor View Drive, Kelseyville, CA 95451

707-279-8544 • fax 707-279-0118

rivierawest@gmail.com • website: www.rivierawesthoa.com

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Member Electronic Communications Consent Form

We are asking all Riviera West Country Club property owners and Harbor View Mutual Water Company customers to authorize us to communicate with you by e-mail in lieu of first class mail for annual mailings such as the budget and audit reports, as well as newsletters, and other documents concerning the homeowners' association and the water company. Any electronic record satisfies the "in writing" requirement, so long as it comes in a form that can be retained electronically or printed as per 2014 Davis Stirling Act 4035-4045.

Transmitting routine and lengthy documents by e-mail will reduce the printing and mailing costs paid by Riviera West members and Harbor View customers. Using email will also make it easier for us to contact you quickly in case of an emergency in the community. This consent form will authorize Riviera West Country Club and Harbor View Mutual Water Company to send the following documents to you via email:

1. Notices of meetings of members and/or the board and committees
2. Documents Riviera West and Harbor View Mutual Water Company are legally required to send, including our annual mailing.

NOTE: This consent form only applies for the notices and documents listed above.

- **Your Riviera West annual dues statements will still be sent by US Mail.**
- **Your Harbor View Mutual Water Company water bills and statements will still be sent by US Mail.**
- **Boil-water notifications and other important or time-sensitive Water Company notices will still be sent by US Mail or dropped off at your home.**

If you agree to this form of communication, please complete the bottom portion of this letter and return it to us by e-mail or fax using the numbers below. If we do not hear from you, we will continue to send all materials by regular mail. We urge you to sign up for this method of communication if you have e-mail, and assure you that that by checking the box at the bottom of the page, your information will be kept strictly confidential and used only for Association-related matters. If you do sign up, but change your mind in the future, you may revoke your consent at any time by notifying us in writing that you wish to do so.

This authorizes Riviera West Country Club and Harbor View Mutual Water Company to communicate with the undersigned via e-mail in lieu of first class mail for transmitting documents.

Print member name

Date

Member signature

Address

Email address

Phone number