



Harbor View Mutual Water Company  
8475 Harbor View Drive  
Kelseyville CA 95451  
707-279-8544

## **Alternate Payment Schedule Policy**

Harbor View Mutual Water Company understands that sometimes circumstances arise that may require special consideration. We want to work with our customers to ensure continuous water delivery and apply fair and consistent policies.

1. You may request an extension of time to pay the delinquent charges.
2. You may request to pay your bill in two installments for each billing period.
3. You may request to have your delinquent amount amortized over the next 5 bi-monthly billing periods.

Your request must be made in writing and will be reviewed by the Board of Directors.

Only one alternate payment schedule will be granted in a 12 month period. If an alternate payment schedule is approved, any late charges will be set aside as long as all payments remain current.

If another delinquency occurs, all late fees will be imposed and the alternate payment agreement will be voided.

If a check is returned for insufficient funds, all late fees will be imposed and the alternate payment agreement will be voided. Additional fees will be applied for the returned check and added to the outstanding balance. The account will become immediately due and payable.

**If you are having difficulty making a payment, please reach out to us.  
We want to work with you.**